

Doug Nielsen, CSP, MSW, LCSW

"Aligning People and Performance Through Personal Ownership"

Thanks for the opportunity to work with you!



Speaker Event Checklist

Pre-Event

- Promotion:** High resolution photos of Doug Nielsen and his book, [Take Life By The Helm](#), are available for download at [www. http://dougspooks.com/introduction-and-photos.html](http://dougspooks.com/introduction-and-photos.html)
- AV Info:** Doug Nielsen's A/V requests and requirements are available on his website at: If you have any questions please direct them to Melanie at melanie@dougspooks.com or 801-391-9743
- Recording:** If you would like to record Doug Nielsen's presentation, please contact Melanie prior to your event at melanie@dougspooks.com or 801-391-9743.
- Introduction:** Doug Nielsen's introduction is foundational to his presentation. Please download it at:
- Doug's Hotel:** Please provide Doug's hotel reservation number to Melanie at melanie@dougspooks.com or 801-391-9743

At Event

- Product:** Please remember to provide a table at the back of the room for a book signing opportunity for your audience members.

Post Event

- UCE Delivery:** Questions about the website that is prepared specifically for your organization may be directed to Melanie at melanie@dougspooks.com Or 801-391-9743.
- Letter:** As per the speaker agreement, please send a personal letter of recommendation to Doug Nielsen, PO Box 150526, Ogden, UT 84415

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